

SECRET

SPECIAL CLEARANCE CENTER INDEX PROJECT

1. We have completed the conversion of the Special Clearance Center Index from IBM-Machine Cards to 1401 Computer Magnetic Tape. Using the DDI 1401 with the approval of the ADP Staff and support of DDI automation personnel, the conversion was made at this time because the Index had outgrown normal card-machine capabilities. One listing or sort of the index required eight hours on EAM card machines compared to the computer's one-hour listing time or a twenty minute sort.

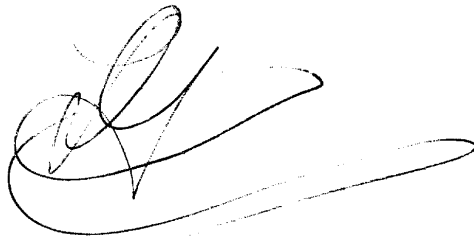
2. This completes phase three of the Special Clearance Center Project:

- a. Phase 1 - Physically consolidate Special Clearance offices of TSO, DPD, and SI.
- b. Phase 2 - Consolidate into one Master Index the Special Clearance IBM-card records of the three offices and add Q, CRYPTO, NATO and SEATO lists.
- c. Phase 3 - Convert card index to computer tape.
- d. The next phase will be greater revision of internal processing and records procedures of the Special Clearance Center.

3. Design, development, and coordination of Phases 2 and 3 of this Index conversion project was carried out by [redacted] for the Office of Security and the Special Clearance Center. He obtained support in the following 15 areas from these 36 persons:

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A handwritten signature or set of initials in black ink. It features a large, stylized 'A' or 'H' shape with a long, sweeping horizontal stroke extending to the right.